



Postgraduate Application Form

1. Programme Details	
Full Programme Title	
Programme Start Date	<input type="checkbox"/> January <input type="checkbox"/> September Year
Mode of Study	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Associate <input type="checkbox"/> Auditing
2. Personal Details	
Title Forename(s)	
Surname Previous Surname	
Address Term-Time Address (<i>if different</i>).....	
.....	
.....	
..... Postcode Postcode	
Tel. No. Mobile No.	
Work Address: (if applicable)	
.....	
..... Work Tel. No.	
Home Email Work Email	
Date of Birth Country of Birth	
Nationality Country of Permanent Residence	
FOR UNIVERSITY COLLEGE USE ONLY	
Date received by Registry:	Date sent to Programme Director:
Fee status: Home <input type="checkbox"/> EU <input type="checkbox"/> Overseas <input type="checkbox"/>	
Department's decision: Interview <input type="checkbox"/> Date..... Time	
Accept <input type="checkbox"/> With conditions..... Reject <input type="checkbox"/>	
Signature of (<i>or for</i>) Programme Director	
Date	

3. Academic and Professional Qualifications Gained (post 16) Please enclose with this application copies of all relevant qualifications, both academic and professional.

Qualifications	Institution	Subject	Class/Grade	Date

Please state language of instruction if not English

4. Current Employment – Role and Title

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 Date appointed

5. Residential Category (Please tick the appropriate box)

- UK/EU National, resident in the European Economic Area (EEA) for last 3 years
- UK/EU National, temporarily employed outside the EEA
- Non-EU National, exempt from Immigration Controls and resident in UK for last 3 years
- Non-EU National, with Refugee Status or Exceptional Leave to Remain
- National of Norway, Iceland or Liechtenstein in the UK as Migrant worker
- None of the above

If not British or European Union National, date of most recent entry to the UK

6. Name and Address of sponsoring Authority for Payment of Fees (if applicable)

NB: we shall send the invoice for your programme fees to your home address unless you specify otherwise below. Please note that if fees are not paid by the due date you may be asked to leave the programme.

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 Postcode

7. **Personal Statement:** Please enter below a personal statement by yourself which could include details of your aptitude for study; details of any relevant experience; responsibilities; outside interests; reasons for wishing to study this postgraduate programme at St Mary's University College (please continue on a separate sheet if necessary).

8. **Name and address of two Academic/Professional Referees:** Postgraduate applicants must provide two references at least one of which should be academic. Both references should be submitted with this application form. References should be written on official headed paper and signed across the seal of the envelope by the Referee. Applications that are submitted without references will delay any decisions being made.

Name	Name
Position	Position
Address	Address
.....
.....
Tel No	Tel No
Email	Email

9. **Criminal Convictions:** Do you have any criminal convictions (excluding motoring offences for which a fine and/or up to three penalty points were imposed):

Yes No

10. **Special Needs** – please indicate any special need of which the University College should be aware. *This information is confidential.*

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11. Data Protection Statement

I agree to St Mary's University College processing personal data contained in this form for the purposes of my application and subsequent studies. I agree to the processing of such data for any purpose connected with my studies or my health and safety while on the premises or for any other legitimate reason.

I confirm that all the information given in this application form is accurate to the best of my knowledge.

Applicant's Signature Date

12. Application Process

After completion, this form should be returned to the address below with two references (in sealed and signed envelopes) and a copy of your degree certificate or other relevant qualifications. Applications for the MA in Creative Writing Studies should also include a 2,500-3,000 word sample of creative writing or, in the case of poetry, six pages of poems.

The Postgraduate Admissions Officer
St Mary's University College
Waldegrave Road
Strawberry Hill
Twickenham
TW1 4SX

Your application will be considered promptly and if it has been accepted we will confirm in writing that you will be offered a place. We will also state when the course you have applied for will commence. This will depend upon the mode of study you have chosen.

St Mary's Registry will in due course invite you to accept the offer by sending you a registration form. This includes details of how fees are paid by you or by your sponsor.

13. Additional Statistical Data

Giving this information is voluntary. It is required for statistical purposes only and will not be made available to staff considering the application for admission. Please check the appropriate options below.

- | | | |
|----------------------|---|---|
| Gender | <input type="checkbox"/> Male | <input type="checkbox"/> Female |
| Ethnic Origin | <input type="checkbox"/> 11 – White: British | <input type="checkbox"/> 12 – White: Irish |
| | <input type="checkbox"/> 19 – Other White background | <input type="checkbox"/> 21 – Black or Black British: Caribbean |
| | <input type="checkbox"/> 22 – Black or Black British: African | <input type="checkbox"/> 29 – Other Black background |
| | <input type="checkbox"/> 31 – Asian or Asian British: Indian | <input type="checkbox"/> 32 – Asian or Asian British: Pakistani |
| | <input type="checkbox"/> 33 – Asian or Asian British: Bangladeshi | <input type="checkbox"/> 34 – Chinese |
| | <input type="checkbox"/> 39 – Other Asian | <input type="checkbox"/> 41 – Mixed: White and Black Caribbean |
| | <input type="checkbox"/> 42 – Mixed: White and Black African | <input type="checkbox"/> 43 – Mixed: White and Asian |
| | <input type="checkbox"/> 49 – Other Mixed background | <input type="checkbox"/> 80 – Other Ethnic background |
| | <input type="checkbox"/> 90 – Not given (UK Domicile) | <input type="checkbox"/> 99 – Overseas Domicile |